



**Cam Cricket Club**  
**The Pavilion, Everlands,**  
**Cam, Dursley,**  
**Gloucestershire, GL11 5NL**  
**[www.camcc.co.uk](http://www.camcc.co.uk)**



## **CLUB SAFEGUARDING/WELFARE OFFICER**

### **– ROLES AND RESPONSIBILITIES**

**Role:** To ensure an environment safe, welcoming, and friendly for all members including children to enjoy the game of cricket.

**Useful skills and experience:** An excellent communicator  
To have a knowledge of the club members and junior players  
Experience of safeguarding through work or previous volunteer activity  
Good administration and organisation  
Empathy with children and vulnerable adults

#### **Tasks**

- Attendance at Club Welfare Officer/" Safe Hands" workshop 3 yearly
- ECB training in Safeguarding and protecting children-3 yearly
- Verified ECB DBS check -3 yearly
- Be an ECB DBS verifier
- Promote and maintain ECB safeguarding guidance
- Ensure that possible matters of child protection/safeguarding are reported or referred to relevant agencies (ECB, County, Police) as required
- Source of advice and support on current best practice in safeguarding to the Club and its members. This includes advising CCC Management Committee which posts require vetting checks
- Represent & report on Club Welfare matters at CCC Management Committee meetings on a regular basis
- Liaise with Youth Chairman & Youth Secretary over any health issues and safeguarding issues amongst junior cricketers and vulnerable adults at the club
- Liaise with the County Welfare Officer as required
- Co-ordinate and maintain Clubmark registration on an annual basis.
- Maintain secure, accurate records

The above list of tasks is not exclusive or exhaustive and the post holder will be required to undertake such tasks as may reasonably be expected within the scope the role.