



Cam Cricket Club  
The Pavilion, Everlands,  
Cam, Dursley,  
Gloucestershire, GL11 5NL  
welfare@camcc.co.uk



## MANAGING CHILDREN AWAY FROM THE CLUB POLICY

A Cam CC Team Manager/Coach will be appointed for all games away from the club, with the following responsibilities:

### **Establish and communicate the following information to parent(s):**

- - Why the trip is planned and what is its reason or purpose
- - When the trip will take place – date, time of departure and estimated time of return
- - Where the trip is to, including the destination and venue
- - Where the meeting points will be, at home and at the away venue
- - Staffing arrangements, including the name and contact details of the Team Manager responsible for the trip
- - Kit and equipment requirements
- - Details of cost implications, including the competition fee, any spending or pocket money needed and the transport costs
- - Name and contact number of the person acting as the 'Club Home Contact'.
- - Arrangements for food and drink where applicable

**Team Managers will be in possession of, or have access to, a copy of relevant emergency contact details and any medical information for all children taking part as provided by parents/guardians.**

**Team Managers must have gone through an induction programme ensuring they understand the ECB ["Safe Hands Policy"](#)**

**Team Managers and Players will follow the below protocols while a team is away from the club:**

- The Team Manager must ensure players are safe throughout the tour
- Players must know the whereabouts of staff at all times, including which rooms staff are in and how to contact them if required
- Staff must know they have a common law duty of care to act as a prudent parent would concerning the medical welfare of players:



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- Staff must be made aware by parents/guardians of any specific medical conditions that may occur i.e., epilepsy, asthma, diabetes.
- Staff should have access to calling the emergency services and the minimum first aid provision.

**If an emergency occurs, the Team Manager will:**

- Establish the nature of the emergency and names of any casualties.
- Ensure the rest of the team are safe and supervised.
- Ensure all members of the party are aware of the situation and follow emergency procedures.
- Ensure a member of staff accompanies any casualties to hospital.
- Notify the police if necessary.
- Complete an [ECB incident reporting form](#) and return to the [club welfare officer](#)
- Ensure no one in the group speaks to the media. All media enquiries should be managed through the ECB Marketing and Communications Department at Lord's • Contact the Club Home Contact, who will: Contact parents and keep them informed.
- Liaise with club staff, and if necessary, the ECB.
- Liaise with the media contact if applicable.
- Report the incident to insurers.

Date 03/2022

Signed by

Print: Steve Ballard

Club Position Chairman

Next Review 03/2025